



IEP Meeting Checklist

- ____ Reviewed current IEP with notes and highlighter.
- ____ Participated in the 5 essential parts of the IEP process.
- ____ Wrote a thorough Parent Concerns letter.
- ____ Completed Vision Statement with family.
- ____ Talked with my child about attending the meeting.
- ____ In agreement with other parent about issues, if applicable.
- ____ If applicable, talked with Advocate about last minute details.
- ____ Compiled list of child's strengths, ideas how to leverage.
- ____ Reviewed necessary school district policies (attendance, discipline).
- ____ Compiled a list of suggested goals, strategies and accommodations.
- ____ Rehearsed difficult conversations in my head or in front of mirror (or in car)
- ____ Have printouts about child's condition or from specialists.
- ____ Researched evals and strategies for child's issues.
- ____ RSVP'd to meeting with expectations of who I expect to be there.
- ____ Have child care for other children.
- ____ Requested time off work, cleared schedule.
- ____ Have outfit picked out (for confidence).
- ____ Cleared schedule day before and after meeting (for prep and rest).

For More Information:

- ADayInOurShoes.com/iep-advice-parents-iep-meeting/
- [Facebook.com/groups/ADayInOurShoes](https://www.facebook.com/groups/ADayInOurShoes)
- [Facebook.com/ADayInOurShoesIEP](https://www.facebook.com/ADayInOurShoesIEP)