

IEP Year-End Check-In Checklist

Parent version

This checklist is meant to help you reflect - not to assign blame or create conflict.

1. Are the IEP Goals Doing What They Are Supposed to Do?

- Do the goals clearly describe what my child is learning and how progress is measured?
- Can I explain the goal in plain language?
- Is progress reported in a way that tells me something meaningful?
- Are goals still appropriate based on what we have seen this year?

2. Is Progress Monitoring Real and Useful?

- Do I know how often progress is monitored?
- Is data collected using more than grades or participation?
- Can I see trends over time, not just isolated scores?
- If progress is limited, was the goal adjusted, or just extended?

3. Are Accommodations Actually Being Used?

- Are accommodations happening consistently?
- Do staff know what the accommodations are?
- Are accommodations helping access learning, not lowering expectations?
- Have any accommodations become unnecessary, or are new ones needed?

4. Is Support Aligned With My Child's Needs?

- Do services match the areas of need listed in the Present Levels?
- Has my child's profile changed this year?
- Are supports proactive, or only reactive after problems occur?

5. Are Behavior and Executive Function Needs Addressed?

- Are behaviors treated as communication, not compliance issues?
- Is there a plan when things go off track?
- Are executive function challenges acknowledged and supported?

6. What Needs Attention Before Next Year?

- What is working that should continue?
- What is not working and needs revision?
- What questions do I want answered before the next IEP cycle?

7. One Calm Next Step

- What is one thing I want clarified or adjusted?
- What documentation do I already have?
- What do I want to understand better before asking for a meeting?

Optional reflection

- If this checklist raised questions you are not ready to answer yet, that is normal.
- Strong IEPs are built on understanding goals, data, and supports - not on reacting in the moment.
- Having tools you can return to throughout the year makes those conversations calmer, clearer, and more productive.